

OPNC Board Meeting Minutes

Date 20 May 2024 19:35

Location Heather Hutt Council 10 Field Office
5213 West Pico Boulevard

Type Special Meeting ▾

Status Pending Board Approval ▾

Submitted By Yimu Xue

Official attendance and voter tally can be [found here](#).

1. Call to order and roll call

Present (12)	Samuel Bark, Jessica Celious, Robert Cresswell, Nathan Freeman, Natasha Fung, Michael Hagerty, Max Hawkins, Sheila Hill, Charles Jang, Yimu Ren Xue, Paul Rogoff, Guy Toley
Absent (2)	Geoff Birchfield, Gerry Pass
Excused (1)	Mitchell Edelson

2. Presentations from government officials

Jungmin Lee from Heather Hutt Council 10 Field Office came to get acquainted with concerns and issues from OPNC.

Upcoming programs include Camp Hutt June 5-7 in Griffith Park, a free event for children ages 6-12 and a festival between Manhattan and Washington.

Working with KYCC to install trash bins on Pico & Olympic Blvds. Jessica Celious recommended looking at Pico & Irolo. Also working on getting donations of gallons of paint to areas where there is a high volume of graffiti. Will report to LADBS if not resolved There will be a rapid response team goes where 311 might be slow to remove debris or trash, including encampments

3A. Discussion and possible action to vacate the treasurer position currently held by Board Member Gerry Pass and appoint a board member to serve the remainder of the term.

Motion unanimously passed.

3B. Discussion and possible action on the possible resignation of Max Hawkins as Secretary of O.P.N.C.

Motion passes unanimously.

3C. Discussion and possible action to appoint Yimu Xue to serve as Secretary of O.P.N.C.

Motion passes unanimously.

3D. Discussion and possible action to appoint Max Hawkins to serve as Treasurer of O.P.N.C.

Motion passes unanimously.

4A. Treasurer's Report.

Reviewed and approved.

4B. Discussion and possible action to vacate the NC Bank Cardholder financial officer position that was previously held by Kyle Cadman and appoint Guy Toley.

Motion passes unanimously.

4C. Discussion and possible action to vacate the Second Signer financial officer position previously held by Kyle Cadman and appoint a new Second Signer.

Motion passes unanimously.

4D. Discussion and possible action to purchase one or more Zoom licenses for up to \$200 each. NC Zoom licenses are under the Department's enterprise account and the NC may approve more than one license. Licenses are annual subscriptions and expire by the end of May.

Motion passes unanimously.

4E. Discussion and possible approval of fiscal 23/24 Administrative Financial Packet.

Motion passes unanimously.

4F. Discussion and possible approval of fiscal 24/25 Administrative Financial Packet.

Motion passes unanimously.

5. General Public Comment

Public comment mentioned that meetings have been infrequent and hard for public attendance.

6. Welcome New Board Members

Discussed board orientation binders to come and training reminders.

7A. Discussion and possible action to create a “Standing Rule” as follows.

“Candidates for open area seats must be present at the meeting that their candidacy will be voted on, or if they are unable to attend in person, a positive affirmation from the candidate in writing must be received stating the reason why they cannot be present for the vote but that they affirm they will be present at the next board meeting and intend to serve.”

Guy Toley began discussion for this standing rule based on the rationale to remove candidates from the agenda for open board seats if they have not delivered any further correspondence since their initial application. Yimu Xue suggested adding “after 2 attempts of outreach” to give a fair chance for applicants who did not check their emails. There was a vote to update the standing rule as seen in 7B with 8 yeases, 3 no’s and 1 abstain.

7B. Discussion and possible action to create a “Standing Rule” as follows.

“Candidates for open area seats must be present at the meeting that their candidacy will be voted on, or if they are unable to attend in person, a positive affirmation from the candidate in writing must be received stating the reason why they cannot be present for the vote but that they affirm they will be present at the next board meeting and intend to serve. If they do not respond in a timely manner to 2 attempts of outreach from OPNC they will be removed from the agenda.”

Debate around strong candidates who were not available to attend meetings may be removed from the agenda, but ultimately motion passes with 8 Yes, and 4 Nos.

8A. Deliberation and vote to fill the One of Three (3) vacant East At Large Council Member seat.

Clem Wright was nominated and voted in unanimously.

8B. Deliberation and vote to fill the One of Two (2) vacant East At Large Council Member seats from the list of submitted applications:

Frank Larrazaleta was nominated and voted in unanimously.

8C. Deliberation and vote to fill the last vacant East At Large Council Member seats from the list of submitted applications.

Ramsay Goyal was nominated and voted in unanimously.

8D: Deliberation and vote to fill the One of One (1) vacant West At Large Council Member seat.

Bev Rowe was nominated and voted in unanimously.

9A: Review and possible approval of the Minutes from the May 2023 Special Board Meeting.

Motion passes unanimously.

9B: Review and possible approval of the Minutes from the Sep 2023 Special Board Meeting One

Motion passes unanimously.

9C: Review and possible approval of the Minutes from the Sep 2023 Special Board Meeting Two

Motion passes unanimously.

9D: Review and possible approval of the Minutes from the Oct 2023 Board Meeting (Canceled)

Motion passes unanimously.

9E: Review and possible approval of the Minutes from the Apr 2024 Special Board Meetings

Motion passes unanimously.

10A. Discussion and possible approval to allocate funds and approve a NPG for Heal One World in the amount of up to \$5000.00.

Tabled for next meeting.

10B: Discussion and possible approval to allocate funds and approve a NPG for the Stringed Crane Conservatory in the amount up to \$5000.00.

Motion passes unanimously.

10C: Discussion and possible approval to allocate funds to the Los Angeles Korean Festival Foundation in the amount of up to \$5000.00.

Tabled because the wrong paperwork was filled out, will review in next meeting.

10D: Discussion and possible approval to allocate funds to The Budget Advocates in the amount of up to \$5000.00.

Motion passes unanimously.

10E: Discussion and possible approval to allocate funds to The Congress of Neighborhoods in the amount of up to \$5000.00.

Motion passes unanimously.

10F: If approved, we write a letter to support the REX development project

Approved, letter of recommendation to come when approved

10G: Discussion and possible action to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411.

Motion passes unanimously.

10H: Discussion and possible approval to allow Outreach Committee members to represent O.P.N.C. at community events at the member's discretion with an advance email notification to the board.

Motion passes unanimously.

10I: Discussion and possible action on the regular board meeting date, time, and frequency.

Tabled for next meeting.

10J: Discussion and possible action to confirm or change our board meeting location including but not limited to the locations listed below:

- i. Los Angeles High School, 4650 W Olympic Blvd., Los Angeles, CA 90019**
- ii. Los Angeles Community Police Station, 4861 Venice Blvd., Los Angeles, CA 90019**
- iii. Memorial Branch Library 4625 W Olympic Blvd., Los Angeles CA 90019**

Tabled for next meeting.

11. Announcement:

City Clerk's Financial Officer Funding training is available and dates can be found [here](#)

12. Board Business

No board member announcements.

13. Adjournment

Michael Hagerty moved to adjourn the meeting.