

CITY OF LOS ANGELES

CALIFORNIA



OLYMPIC PARK NEIGHBORHOOD COUNCIL OFFICERS

Vacant
PRESIDENT

Guy Toley
VICE-PRESIDENT

Max Hawkins
SECRETARY

Gerry Pass
TREASURER

OLYMPIC PARK NEIGHBORHOOD COUNCIL

1819 S. WESTERN AVE
LOS ANGELES, CA 90006

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OLYMPIC PARK NEIGHBORHOOD COUNCIL

SPECIAL BOARD MEETING AGENDA

DATE: May 20th, 2024

TIME: 7:00pm

**LOCATION: Heather Hutt Council 10 Field Office
5213 W Pico Blvd Los Angeles CA 90019**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Max Hawkins, Secretaria, al **(515) 770-3979** o por correo electrónico mhawkins@opnc.org para avisar al Concejo Vecinal.

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, but the Committee has the discretion to modify the amount of time for any speaker.

ITEMS MAY BE ADDRESSED OUT OF THE ORDER LISTED. ALL AGENDA ITEMS ARE ACTIONABLE UNLESS OTHERWISE NOTED WITH AN ASTERISK.

- I. CALL TO ORDER AND BOARD ROLL CALL***
- II. PRESENTATION/INFORMATION FROM GOVERNMENT OFFICIALS**
- III. SELECTION OF OFFICERS (PURSUANT TO BYLAWS ARTICLE VI SEC. 3)**
 - a. Discussion and possible action to vacate the treasurer position currently held by Board Member Gerry Pass and appoint a board member to serve the remainder of the term.
 - b. Discussion and possible action on the possible resignation of Max Hawkins as Secretary of O.P.N.C.
 - c. Discussion and possible action to appoint a board member to serve as Secretary of O.P.N.C.
 - d. Discussion and possible action to appoint a board member to serve as Treasurer of O.P.N.C.
- IV. FINANCES**
 - a. Treasurer's Report.
 - b. Discussion and possible action to vacate the NC Bank Cardholder financial officer position that was previously held by Kyle Cadman and appoint a new NC Cardholder.
 - c. Discussion and possible action to vacate the Second Signer financial officer position previously held by Kyle Cadman and appoint a new Second Signer.
 - d. Discussion and possible action to purchase one or more Zoom licenses for up to \$200 each. NC Zoom licenses are under the Department's enterprise account and the NC may approve more than one license. Licenses are annual subscriptions and expire by the end of May.

- e. Discussion and possible approval of fiscal 23/24 Administrative Financial Packet.
- f. Discussion and possible approval of fiscal 24/25 Administrative Financial Packet.

V. GENERAL PUBLIC COMMENT* - Public Comments - Comments from the public on non-agenda items within the Board's subject matter jurisdiction.

VI. WELCOME NEW BOARD MEMBERS

- a. Board orientation binders
- b. Pre-recorded trainings on various subjects: <https://empowerla.org/workshops-trainings/>

VII. STANDING RULES AND BYLAWS

- a. Discussion and possible action to create a “Standing Rule” as follows:
“Candidates for open area seats must be present at the meeting that their candidacy will be voted on, or if they are unable to attend in person, a positive affirmation from the candidate in writing must be received stating the reason why they cannot for the vote but that they affirm they will be present at the next board meeting and intend to serve.”

VIII. BOARD MEMBER CANDIDACY

- a. Nomination and possible approval to fill the open East At Large Council Member seat by Ramsay Goyal.
- b. Nomination and possible approval to fill the open East At Large Council Member seat by Frank Emilio Larrazaleta to serve as East At Large Council Member.
- c. Nomination and possible approval to fill the open East At Large Council Member seat by Clem Wright.
- d. Nomination and possible approval to fill the open East At Large Council Member seat by Jason Hall
- e. Nomination and possible approval to fill the open East At Large Council Member seat by Terry Akins.
- f. Nomination and possible approval to fill the open West At Large Council Member seat by Juli Vizza.
- g. Nomination and possible approval to fill the open West At Large Council Member seat by Edward Campbell.
- h. Nomination and possible approval to fill the open West At Large Council Member seat by Woojin Joo.
- i. Nomination and possible approval to fill the open West At Large Council Member seat by Allegra Towns
- j. Nomination and possible approval to fill the open West At Large Council Member seat by Karl Risinger
- k. Nomination and possible approval to fill the open West At Large Council Member seat by Beverly Elaine Rowe

IX. BOARD AND SPECIAL MEETING REVIEWS

- a. Review and possible approval of the Minutes from the May 2023 Special Board Meeting
- b. Review and possible approval of the Minutes from the September 2023 Special Board Meetings
- c. Review and possible approval of the Minutes from the October 2023 Board Meeting (Canceled)
- d. Review and possible approval of the Minutes from the April 2024 Special Board Meetings

X. NEW BUSINESS

- a. Discussion and possible approval to allocate funds and approve a NPG for Heal the World in the amount of up to \$5000.00.
- b. Discussion and possible approval to allocate funds and approve a NPG for the Stringed Crane Conservatory \$5000.00.
- c. Discussion and possible approval to allocate funds to the Los Angeles Korean Festival Foundation in the amount of up to \$5000.00.
- d. Discussion and possible approval to allocate funds to The Budget Advocates in the amount of up to \$5000.00.
- e. Discussion and possible approval to allocate funds to The Congress of Neighborhoods in the amount of up to \$5000.00.

- f. Presentation by REX Development LLC.
- g. Discussion and possible action to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411.
 - i. By adding the capabilities of teleconferencing, this will create more community engagement. Stakeholders that may not be able to attend in person will be able to access through virtual meetings.
- h. Discussion and possible approval to allow Outreach Committee members to represent O.P.N.C. at community events at the member's discretion.
- i. Discussion and possible action on the regular board meeting date, time, and frequency.
- j. Discussion and possible action to confirm or change our board meeting location including but not limited to the locations listed below:
 - i. Los Angeles High School, 4650 W Olympic Blvd., Los Angeles, CA 90019
 - ii. Los Angeles Community Police Station, 4861 Venice Blvd., Los Angeles, CA 90019
 - iii. Memorial Branch Library 4625 W Olympic Blvd., Los Angeles CA 90019

XI. ANNOUNCEMENTS:

- a. Neighborhood Council Financial Officer Funding Training - Are you a new Neighborhood Council Treasurer, Credit Card Holder, or Signer? **Attend the City Clerk's Financial Officer Funding Training! This is a required training for all Neighborhood Council Financial Officers, and covers program policies and guidelines, as well as the Funding System Portal. Click here for dates: <https://clerk.lacity.gov/clerk-divisions/training-workshops-tools/financial-officer>**

XII. BOARD BUSINESS*

- a. Comment on Board Member's own activities / Brief announcements.

XIII. ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT: The Olympic Park Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Olympic Park Neighborhood Council will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (323) 301-8775, or please send an e-mail that states the accommodations that you are requesting to board@opnc.org.

PUBLIC POSTING OF AGENDAS –

Neighborhood Council agendas are posted for public review as follows:

- 4067 W Pico Blvd. Los Angeles CA 90019
- Wilton Place Park Notifications Board Southeast Corner of Olympic Blvd and Wilton Place
- www.opnc.org/agendas/
- Yes you can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

PUBLIC ACCESS OF RECORDS: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting can be viewed at our website by clicking on the following link: <http://opnc.org/agendas> and at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact board@opnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.opnc.org.

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