

**OPNC -- Board of Directors Meeting:  
November 7, 2022 – Meeting Minutes  
VIRTUAL MEETING TELECONFERENCE**

Present (12)	Guiliana Dakdouk, Guy Toley, Nathan Freeman, Asha Goyal, Ramsay Goyal, Helena Doub, Michael Hagerty, Sheila Hill, Najmah Brown, Charles Jang, Milton Gaines, Kyle Cadman,
Absent (3)	Excused: Mitch Edelson, Ricky Yapkowitz, Unexcused: Sara Rosky

- I. CALL TO ORDER AND BOARD ROLL CALL at 7:03 PM by Najmah Brown
- II. PRESENTATION/INFORMATION FROM GOVERNMENT OFFICIALS
  - a. Lanee Basulto, City Clerk
    - i. Information about election administrator for 2023 election. Hybrid election model approved to allow for in-person voting or vote by mail. Candidate and voter info on the website is now updated and mobile friendly. Clerk.lacity.org/elections
    - ii. In progress of getting Queen Anne Park as the polling place.
    - iii. Request to switch regional orders. Region 6 is now on Thursday, May 4<sup>th</sup>. Election day from 2-8 PM
    - iv. Candidate filing period is 45 days. January 4<sup>th</sup>- February 18<sup>th</sup> is the candidate filling period online or in person and accessible is 24/7 access. It will have a video on how to. Hours for candidate and voter deadlines to 11:59 PM. Staff will only be available till 5 PM in person.
    - v. Vote by mail use the online portal to complete the application or complete an application on March 5<sup>th</sup> and ends April 15<sup>th</sup>.
    - vi. Office reviews each application to ensure stakeholders are in the appropriate neighborhood. They are sent in by May 4<sup>th</sup>.
    - vii. A roster of stakeholders will be at all
    - viii. COVID requirements:
      - 1. City policies—proof of vaccination or negative COVID test in the past 48 hours to vote
      - 2. If you can't meet prior criteria, then you vote curbside
      - 3. Masks strongly recommended.
    - ix. After the election day, the votes will be counted and streamed online. After 13 days you will have the official results.
    - x. Any stakeholders want to be a volunteer, can upload the information
    - xi. Options to contact: [Clerk.electionsnc@lacity.org](mailto:Clerk.electionsnc@lacity.org) or [lanee.basulto@lacity.org](mailto:lanee.basulto@lacity.org), 213.978.0444
  - b. Chief Anderson from LAFD
    - i. Reminder that with the moisture coming in, that we stay away from moving water. If you notice someone in the moving water, call 911 and note the time they go in.

- ii. With cold weather, we normally see in fire increase in heaters. Clean the heaters out.
  - iii. Change the batteries in the smoke detector to make sure to stay safe.
  - iv. Vehicles pull to the left instead of the right. It needs to be pulling aside on the right. Make sure to not move to left as it is creating safety hazards for the area.
- c. Evette Kim, CD 10:
- i. Office is trying to install speed hump on Rimpau Blvd. Compiling a list of petitions ready so that CD10 can pay for it instead of LADOT.
  - ii. Few community events:
    1. Subscription to community members from Mayor's office Newsletter and it's something that will be sent out
    2. 12/3 KYCC and LA elementary school
    3. 12/7 LAPD Olympic will do Shoes for Santa
    4. 12/14 Turkey and food pantry giveaway from CD 10. Monday after Thanksgiving there is a list for adding yourself to the giveaway
    5. 12/16 CD10 has Snow Day at Leimert Park
    6. 12/17-18 Bangladeshi Parade
  - iii. Department of Cultural program:
    1. Developers that are doing projects in city la have to do 1% of development goes to arts and cultural programs. Combine all that together to do the Koreatown area. Sometimes its festivals, sculptures, signage, performing arts and murals.
  - iv. Charles Jang:
    1. Thank you, Evette for all the work to help us get the speed hump
  - v. Guiliana Dakdouk:
    1. Dip on Dockweiler Street Update.
    2. LA High School so she is feeling extra special, so she is pushing for it, but the response from the supervisor is that they did an assessment and they did not qualify for resurfacing program.
    3. These are concrete streets. So, trying to see if it's a program,
    4. 12<sup>th</sup> street between Queen Anne and West Blvd.
  - vi. Kyle Cadman:
    1. Thank you again for the push. Is it multiple speed humps or just one?
    2. Evette Kim: That's not been finalized, and we are hoping for more than one.
  - vii. Asha Goyal:
    1. How do we get involved in the arts program?
    2. Evette Kim: Email me to get it started.
- d. Daniel Park, SD2:
- i. Last year with Mitch, we did a COVID pop up. This season we have flu season, so if there are events, we'd like to have the city signed up for.
  - ii. [Go.smallbizla.org/recovery](http://Go.smallbizla.org/recovery): application to the grants for a recovery program.

1. Micro grants to small businesses that have barriers to accessing capital.
2. For non-profits there are small caveats based on highest needs are present.
3. Limit is \$25k in grants
- iii. Email: [dpark@bos.lacounty.gov](mailto:dpark@bos.lacounty.gov)
- e. Daniel Johnson, NEA
  - i. Referring to the empowerla.org website, trainings
  - ii. BONC did approve the Hybrid function for 14 NC's and 7 back up to be able to go thru the pilot program. Approved the info session to invite people.
  - iii. Milton Gaines:
    1. When are we getting into meetings in person?
    2. Daniel Johnson: No updates yet. If you have feedback about how it allows you to show up, please email the feedback to how it shows up.
  - iv. Sheila Hill:
    1. What is your email?
    2. Daniel Johnson: Daniel.d.johnson@lacity.org

### III. GENERAL PUBLIC COMMENT

- a. No comments

### IV. COMMITTEE REPORTS

- a. Outreach Committee, Guy Toley:
  - i. Making efforts to move things forward
    1. Implemented a task management application to be able to share things thru social media
    2. Something posted online for the Gala Events Art Fair and posted things online.
    3. Take a moment to stop and take a photo of things in the neighborhood and post things online and send things from your phone
    4. Guiliana Dakdouk:
      - a. What are the updates on the Health Fair?
      - b. November 13, 10 AM-4 PM at Expo Park
      - c. Najmah Brown: Can you put aside merch?
      - d. Milton Gaines: Kyle Cadman has the key for this
      - e. Kyle Cadman: We can request to get access. The card and the locker to gain access.
    5. Helena Doub:
      - a. How do we post the photos?
      - b. Guy Toley: Send it to me or Sarah Rosky?
- b. Transportation Committee, Ramsay Goyal:
  - i. Transportation Committee has no updates or new agenda items
  - ii. Email about a Neighborhood Grant process—Enrich LA
    1. Grant application not working well
    2. Milton Gaines: We can do a PDF that can post to the email.

3. Najmah Brown: Ask for the PDF and updates for NPG's to be sent out by Wendy as an email blast.
  - a. Milton Gaines offered to send the email to Wendy Moore.
4. Guy Toley: Can you ask Enrich LA about neighborhood grant and see where they found out?

V. NEW BUSINESS

- a. Discussion and possible acceptance of rollover funds from 2021-2022 fiscal year.
  - i. Tabled to December 2022.
- b. Treasurer Report.
  - i. Budget Update was sent out via email
  - ii. \$10k from the 2021-2022 budget rolls over to this year
  - iii. \$5k is the ceiling because you then get a contracting process
  - iv. Make sure the grantee applicant is a 501C3 for neighborhood grant
    1. Najmah Brown: Make sure Wendy notes that
  - v. Line item on Community Improvement Projects:
    1. Spearheaded by neighborhood councils. We do everything from permitting to sharing the project from start to finish.
    2. It needs to go thru an event process.
      - a. Najmah Brown: We should include that in the email as it designates the differences between all these.
    3. Biggest update: OPNC Mastercard was stolen and we are now in process of fixing. Kyle Cadman has a card that should be working. That is what is mixing up things with the Storage unit.
      - a. Kyle Cadman: They CC company sent him to the city instead.
      - b. Milton Gaines said he will email
  - vi. August and September 2022 MERs will be tabled to next month

Milton Gaines left at 8:03 PM

- c. Discussion and approval of October Meeting Minutes.
  - i. Helena Doub: Clarifying the encampment had left when the person brought this to our attention and we were assessing who owned the property and the appropriate next steps. Sanitation to clean up the garbage after they left was recommended. We are not condoning that sanitation and police displace people.
  - ii. Guy Toley: Amendment of typo on document as HBOZ to HPOZ: Historic Preservation Overlay Zone
  - iii. Guy Toley moves to approve as amended on 11.7.22, Asha Goyal seconds
    1. Yes: 11, No: 0, Abstain: 0
- d. Updates from the department of neighborhood empowerment.
  - i. Daniel Johnson:
    1. New strategy sessions on how to engage with the committee to do a full walk thru of the past, elections and outreach that worked and didn't work. Schedule for next outreach committee.
    2. Data shows that the pandemic didn't provide for a lot of outreach or votes according to

- a. Guiliana Dakdouk: Is there a reason why we can't have this with general elections or local elections to help increase voter turnout
    - b. Daniel Johnson: Can find out more information
    - c. Guiliana Dakdouk: What is the average number of informational surveys done in other NC?
    - d. Daniel Johnson: I wouldn't compare as there is just this information from those willing to partake in the survey
  - 3. Daniel Johnson: Do you currently have anything with logos to hand out?
    - a. Kyle Cadman: We need to take inventory and then circle back
    - b. Najmah Brown: Is there a reason to ask? Can we get support?
  - 4. Daniel Johnson: Who is the lead for Communications on the NC?
    - a. Wendy Moore posts, Guy Toley dictates.
  - 5. Daniel Johnson: Do you have a list of events in the near future?
    - a. Health Expo on 11/14/22
    - b. Going forward is the thinking about how to start things in the new year with a flyer will be outreach for the election.
- e. Discussion and vote on approving 4 month leave of absence for board member Mitch Edelson.
  - i. Mitch Edelson is having a baby and requesting leave of absence
  - ii. Kyle Cadman moves. Helena Doub seconds
    - 1. Yes: 11, No: 0, Abstain: 0
- f. Discussion and possible nomination/approval of Chairperson for the Election Committee.
  - i. Daniel Johnson is stating that we can have this as a subsection of the outreach committee. We will do just that.
  - ii. Guy Toley: Next outreach meeting is 11/17 at 7 PM.
  - iii. Daniel Johnson to attend that meeting to go over Election. Go thru the NC101 Form and being thorough and then creating an outreach plan.
  - iv. Guiliana Dakdouk, Najmah Brown and Guy Toley to attend and Wendy Moore will add that note.
- g. Nomination of election outreach managers for Nextdoor and Canva.
  - i. Joining the outreach committee.

## VI. BOARD BUSINESS

- a. Asha Goyal: Hollywood United Neighborhood Council wants to host a Youth Film Festival and asked to have the board take place
- b. Guy Toley: The tool used with Outreach, could we get it approved. Milanote is the app. Add it to the next agenda
- c. Najmah Brown: Let's look how we into 2023 as our vision for the board and engagement

## VII. ADJOURNMENT

- a. Najmah Brown moves to adjourn at 8:52 PM and Guy Toley seconds.