

CITY OF LOS ANGELES

CALIFORNIA



Eric Garcetti
MAYOR



**OLYMPIC PARK NEIGHBORHOOD
COUNCIL OFFICERS**

PRESIDENT

Laura-Diane Rudison

VICE-PRESIDENT

Bonnie Strong

SECRETARY

Sung Park

TREASURER

Faalaniga Smith

OPNC COMMITTEE CHAIRS:

Outreach & Rules & Elections – Bonnie Strong
Planning & Land Use Mgmt. – Vacant/ L. Rudison
Animal Welfare – Joann Fleming
Elections & Rules – Theodore Smith
Environmental & Health Services – Skye Kelly
OPNC Youth Pulse – Gracious Williams
Trade, Commerce & Public Works – (Laura Rudison)
Transportation & Public Safety – Gerry Pass
Utility and Building & Safety – Gerardo Pinedo

**OLYMPIC PARK NEIGHBORHOOD
COUNCIL (“OPNC”)**

Post Office Box 19348
Los Angeles CA 90019

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**OLYMPIC PARK NEIGHBORHOOD COUNCIL
BOARD OF DIRECTORS REGULAR MEETING
June 06, 2016- 7:00 PM**

LOCATION: Legal Aid Foundation, 1102 Crenshaw Blvd. Los Angeles, CA 90019

1. Call to Order

Meeting called to order at 7:00pm by President Laura Rudison.

2. Roll Call - Reminder: By-Laws excused and non-excused absences

Present: Joann Fleming, Skye Kelly, Mitch Edelson, Sung Park, Gerry Pass, Laura Rudison, Faalaniga “Nina” Smith, Theodore “Ted” Smith, Bonnie Strong, Gracious Williams, Joyce White, John Yi.

- All present for board members swearing in and training.

3. Reports of City Officials/City Departments and Agencies [5min/per] –

Office Cho from Olympic Division reported on neighborhood crim. Olympic has seen reduction on crime reduction 1.5 percent from last year. Other divisions has seen an increase. Property crime is 2nd two worst about 14% city wide increase. In the area of Country Club not much violent crime though there has been increase on stolen cars. California is leading with LA and SF 1st place and then NY cities. Updated on robbery in Robertson and that victim was assaulted by gang members but still not many details.

Officer Habel from Rampart Division reported on auto theft being high and that 16 out of

41 crimes have been break ins. Reported on incidents of rape victims and that there is not serial rapist on the loose. Also commented on an individual pretending to be a security guard and entering a gentleman's home.

4. Public Comments [2 - min/ per]

1. Lynn – board member addressed of the LA High Controversy of being closed. She wants to have a discussion on ideas of what to do with the property. Laura-Diane Rudison made a suggestion that it should be discussed with Dr. Mekenna. in a later meeting addressed any question about this rumor.
2. Joselyn from Midtown Homeless Coalition wanted to pass along word of her organization meetings they have. They are scheduled the first Wednesday of the month and discuss issues with homelessness and it is held at the Jewish Community Center in the area of Fairfax.
3. Laura Diane Rudison made an announcement of reporting potholes in the area like sidewalks, schools and public spaces. There are 15 opportunities to fill request for them to be done and to get a flyer to learn more about it.

5. Approval of prior Month Minutes (Oct – Dec 015 & Feb 2016)

6. Chairperson Comments – (Laura Rudison): Tentative Board Action:

- a. Miscellaneous Other item(s) not yet covered

7. OPNC Committee Reports: [15- min per] On hold due to “new” Board Training

Public Comments [2- min]: Stakeholders comments on Agenda items. All speakers will be allowed to speak, “*prior to* “*each* Committee Report.

➤ Treasure Report: - (Faalaniga Smith): Tentative Board Action:

- a. Prior Monthly Report-May2016
- b. Current Monthly Report-June 2016
- c. Done Monthly Expenditure Report (MERs)
- d. Board Member Reimbursement Expenditures

8. OPNC Board of Director Trainer (Jay Handel & Crew) [90 mins]:

- a. New Board Training

Jay Handle officially swore in all new board members.

1. All new members raised their hand and the oath was spoken. Board members were given Power Point packet with 7 things to know and outlines services that are given to the board. Board members need a roster for communication.
2. Asked if all board members have completed ethics, funding, code of conduct and if all have checked the charter. All board members have.
3. Jay Handle also reminded board members to read by laws, Brown Act also ROI to

- outreach the community and bridge the gap.
- 4. Reminded them about Conflict of interest and go to the attorney for clarification.
- 5. A board member asked Jay Handle about board retreat and that has to be planned when the budget has been set and talk it over among the board.

Herb that works with Jay Handle and Trains new board members started the second half of the new board members training. He addressed the most important topics to keep in mind as a new board member.

1. Rules of Neighborhood Council to abide by:

- All board members receive business cards with seal to open the doors to speak to officials and departments.
- a.) Responsibilities of New appointment board members
 - They have to follow Brown Act, City Rules and by laws. He reminded all that they need to by laws and familiarize themselves with them.
- b.) Brown Act was discussed in full detail. It has two parts and its purpose it's for transparency.
 - 1. Business can't be done outside of public space.
 - 2. Need to let everyone know what you are doing and post agendas for every meeting.
 - 3. Make sure you add date, time, meeting and topics. Also add motions in Agenda
 - 4. The committee chair adds agenda and asks members and the public.
 - 5. Also have 1 or 2 people involved.
- d.) Brown Act is prevention for back door deals. You need to have 10 bodies in a meeting if not then its over.
- e.) Be aware how easily the Brown Act can be broken especially with emails. Never reply all with Neighborhood Council emails or you have to recuse yourself.

Suggested that a video recording device is best for taking minutes.

Also advised to post it within 72hours and for a special meeting to call for it within 24hours to squeeze in 1-2 items. Special Meeting is not a regular meeting.

2. Outreach:

- 1. It is responsibility of each individual in the board.
- 2. Committees are important because it training ground for upcoming board members who can fill in vacancies
- 3. Return Our Investment ROI creating partnerships with schools and nonprofits and you can gain access to their mailing list.

3. Land Use:

- 1. Land Use Committee brings discussion and vote on the Agenda at the meeting.
- 2. Developers can come to meetings.
- 3. Negotiate project for the best outcome that benefits the community.
- 4. Add on agenda Declaration of the Ex Parte Communication.

Herb also stressed the relationship of the committee to the Board. The committee only can bring in recommendations to the board.

5.Parliamentary Procedure is to bring order and follow rules for a meeting.

The Chair is the leader and runs the meetings and can be removed for the following meeting. All keep in mind.

Have to be consistent and their needs to be control. The leader needs to do their job if for some reasons they stray of agenda they can be brought back by stating "Calling for the orders of the day".

During all meetings you have to raise your and wait to be called. In order to make a motion there has to be two people to agree if not it will be passed over.

6.General public comment and public comment:

1. General Public Comment are items that are not in the agenda. There are 2 minutes given and an individual can express anything but when time is up they have to stop and sit down. If individual does not stop they can be kicked out.
2. Public Comment are all items listed on the agenda. Individuals have to stick to the agenda and can't discuss other items that are not listed. During a presentation the board members can ask question but stakeholders can't have a debate during a presentation.

When public comment is closed the chair can allow question but they can easily lose control of the meeting.

7.Voting:

1. It is up to the chair when to vote. If during the meeting people are repeating themselves or go over things again.
2. Call a motion to vote with 2/3rd votes but if not then the discussion continues again.
3. There are two separate votes 1 is to call the motion to vote and 2 to vote for the item
4. There can be amendments done before or after the meeting.

Lastly the most import thing that has to been done is establish contacts to build relationships with departments, city attorney and elected officials.

ANNOUNCEMENTS & ADJOURNMENT

9. Announcements & Introductions: [2- min]

Stakeholders announcements on non-agenda items. All speakers will be allowed to speak
a.OPNC & Plum Committees will meet (Bonnie Strong)

10.Adjournment Motion & Time (end-June 6th at 9:14pm)

- a. Next Regular Board Meeting Jul 05, 2016 at "Union" (formerly Cath-One)
4067 W. Pico Blvd. 90019 7:00pm -9:00pm**

Required by the City: As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment. In compliance with government code section 54957.5, non-exempt writings that are

distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: "www.opnc.org", at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Olympic Park Neighborhood Council via email info@theopnc.org.