



OLYMPIC PARK NEIGHBORHOOD COUNCIL
City of Los Angeles
PO Box 19348 Los Angeles, CA
www.opnc.org



OFFICERS

Laura Rudison: PRESIDENT / **Bonnie Strong:** VICE PRESIDENT
Alexander Mena: TREASURER / **Judith Wyle:** Acting SECRETARY

JULY BOARD OF DIRECTORS MEETING MINUTES

July 6, 2015, at 7PM

Legal Aid Foundation, 1102 Crenshaw Blvd. Los Angeles

1. Call to Order/Roll Call : Quorum achieved at 7:15 PM

- 2. Reports of City Officials / City Departments and Agencies:** - SLO Hebel Rodriguez (Car 7A47) speaks. Crime is significantly down in our area. 3PM – 6AM LAPD burglary task force has resulted in fewer burglaries, break-ins. Recent activity: cars parked in underground facilities have been targeted by criminals.
- Jay Handel of the NC Mentors program reminds us that whether we were elected by the public, or the board, we are all elected officials of the city of L.A. Scheduled retreat is discussed. He urges the board to spend the majority of their budget on OUTREACH, "too much is spent on NPG –neighborhood purpose grants – and not enough on elections." National Night Out is uniformly supported by the NCs- visibility of our sponsorship is key. Election Outreach is the board's responsibility. We should be generating 3 pieces of mail: 1) outreach: looking for candidates –direct mail postcards 2) Town Meeting event with candidates and 3) printed brochure - full color, folded, 8 1/2 x 11 with candidate info bus bench outreach is also discussed.

Charter 900.914 – NC function is to bridge gap between elected officials and stakeholders. We should be spending our money to let our stakeholders know that we are here. Other assets that should be leveraged for outreach: Our SLOs in the LAPD, City Council Deputies, City Park Outreach brochures. PLUM Committee should insist that developers acknowledge the PLUM Committee to all stakeholders that are notified in the 500 ft. radius of their developments. Jay will need to go through the chair of the NC to be placed on the agenda in order to address the board.

July 25th is the date for a Mandatory OPNC board training session.

Both sides of issues should be represented on agendas

Public Comments: Stakeholders comments on non- agenda items. Scott Epstein of Mid City West speaks regarding a Midtown Coalition that tackles issues surrounding the homeless community in our area. Resources are being coordinated. An alignment of a countywide data system so that organizations involved with these issues are able to communicate with each other effectively is being planned. A Summit and educational event is taking place on Jul y9, at 6PM @135 N. La Brea, aka the Acme Theater. Assessments of individual needs, shelter, with canvassing and interviews are being planned. Monthly meetings are in the works.

Stakeholder Thanks Board member Kelly for her efforts organizing the recent Pico Blvd. Clean –up. New Neighborhood Association from Queen Ann Area , Jose Avilla introduces Phyllis Bradbury , principle of Queen Anne Elementary School. Pam Whittenbury resigns form the board after many years (7 on the board, 5 as treasurer) of service. She reminds the board that printing duties will need to be re-delegated. The current President has the keys to our P.O. Box. New stakeholder who has secured the Northeast corner of Crenshaw and Pico Blvd.'s for a Gus' Fried Chicken, introduces

himself and announces his intentions for his restaurant and restoration and improvements to the site. He is referred to the PLUM Committee A stakeholder from Dockweiler, West of Rimpau complains about High School Kids using the area for partying, day & night. Alcohol and drug consumption has been observed, creating an unsafe environment.

Committees will be expected to make monthly reports going forward. Before going through to the board, Outreach projects will be vetted by the Outreach Committee. Outreach Committee will meet monthly, PLUM Committee, quarterly, or as the need arises.

3. **A.) Approval of Minutes is approved, reserving the ability to make corrections as needed.** Daphne Brogdon Motions, Song Park Seconds.
B.) Approval of Minutes for Special June 8th Meeting , reserving the ability to make corrections as needed. Pam Whittenbury Motions, Daphne Brogdon seconds.

4. **OPNC Committee Reports: [Not to exceed 20-minutes**

➤ **Treasurer's Report: Possible Board Action:**

- a. Prior Month (as needed) Tabled
- b. Current Month-
- c. **DONE MER (Monthly Expenditure Report) Voted and approved.** Bonnie Strong Motions, Sung Park Seconds.

Harrison Trust payment went through. \$16,685 of OPNC's annual budget for last year went unspent and was returned to the city. This will be reflected in updated MER budget report. Some of the money didn't go through because incorrect NPG (Neighborhood Purpose Grant) filings from the applicants. Jay Handel reminds us that strategic planning is to book grants throughout the year. According to him, the last five years of funding have been sloppy. A new budget will be agendized after the coming training session.

➤ **Outreach Committee Report - Possible Board Action:**

Agenda items will go through the Outreach Committee where a new vetting process will be undertaken. Full plans will be required for each project. Completed paperwork for grants will go to the Outreach Committee where it will be vetted and passed onto the Treasurer for further vetting and corrections. Once the documents have been corrected and vetted they will be brought to the board for voting. It is the Outreach Committee's job to determine the boards ROI (return on investment) to OPNC for each grant under consideration. Pam Whittenbury suggests that a Budget Committee be formed to vet the grant applications and paperwork. This suggestion will be taken into consideration at the retreat. OPNC needs outreach to explain NPG process to applicants before they begin the process. This can be done by the Outreach Committee via social media. The Outreach Committee Chair will be responsible for development of an annual plan which includes the participation of stakeholders. Board Resignations need to be direct and to the point .

➤ **Zoning Committee Report - Possible Board Action:**

- No pending actions at this time. The quarterly meeting is being planned for August.

OLD BUSINESS:

1. **Discussion & Possible Action [5- Min / Deferred To Outreach Committee]:**

Harrison Trust Issue: Successful event, \$4000 is being requested for 3 meetings, this was approved by board vote last year and is being resubmitted for approval. Can paperwork be vetted by Outreach and resubmitted in August?

2. **Discussion & Possible Action [5- Min / Deferred To OC]:**

Request for funding The Harrison Trust of Los Angeles High School to help with Outreach materials, etc. for 3 Community Forums to be held in the Fall of 2015 and Spring of 2016. This would be in conjunction with LANA leading the events & in cooperation with OPNC and the Students and

Staff of L.A. High. The funds would be administered by L.A. High Harrison Trust, which is an independent 501c3.

3. **Discussion & Possible Action [15- min]:** Vote to approve new signer for voting and funding documents. Curtis Clark is approved by vote as signer for one month beginning from the time of this vote. Daphne Brogdon Motions, Bonnie Strong Seconds.
4. **Discussion & Possible Action [15- min]:** Vote to add Alexander Mena as a P-Card (Purchase Card) User. Voted and Approved. Daphne Brogdon Motions, Sung Park Seconds
5. **Discussion & Possible Action [15- min]:** Nominate and vote on Randy Wright to fill West Area board position to replace Jocelyn Duarte who has resigned from the board. Tabled, as nominee is not present.
6. **Discussion & Possible Action [15- min]:** Vote on NPG for up to \$2000 for the Wilshire Crest PTA for their music programs. \$2500 grant was turned down by the city attorney due to potential conflict of interest. Even though Jocelyn Duarte, PTA president recused herself during the board vote, she was a signatory on the funding paperwork. This will need to be resubmitted to the Outreach Committee. Supplies and materials requested will need to be itemized. It appears that the letter of determination and the letter from the state were not attached.
7. **Discussion & Possible Action [15- min]:** Virginia Watson, Cheering Coach of LA High addresses the board regarding their failure to contact her regarding the missing paperwork, incomplete forms and protocols for successful funding. No one from the board contacted Ms. Watson regarding needed paperwork. It will now go through the Outreach Committee before heading to board vote. It was noted that none of the Cheerleaders showed up at the PICO cleanup event.

TIME RUNS OUT: All unattended agenda items will be continued to the August Meeting.

NEW BUSINESS: TABLED (see above)

8. Adjournment

As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment. In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: www.theopnc.org, at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Olympic Park Neighborhood Council via email info@theopnc.org.