

<b>Arleta</b>				
<b>Arroyo Seco</b>				
<b>Atwater Village</b>				
<b>Bel Air-Beverly Crest</b>				
<b>Boyle Heights</b>				
<b>CANNDU</b>				
<b>Canoga Park</b>				
<b>Central Alameda</b>				
<b>Central Hollywood</b>				
<b>Central San Pedro</b>				
<b>Chatsworth</b>				
<b>Coastal San Pedro</b>				
<b>Del Rey</b>				
<b>Downtown LA</b>				
<b>Eagle Rock</b>				
<b>East Hollywood</b>				
<b>Elysian Valley Riverside</b>				
<b>Empowerment Congress Central</b>				
<b>Empowerment Congress North</b>				
<b>Empowerment Congress Southeast</b>				
<b>Empowerment Congress Southwest</b>				
<b>Empowerment Congress West</b>				
<b>Encino</b>				
<b>Foothill Trails District</b>				
<b>Glassell Park</b>				
<b>Granada Hills North</b>				
<b>Granada Hills South</b>				
<b>Greater Cypress Park</b>				
<b>Greater Echo Park Elysian</b>				
<b>Greater Toluca Lake</b>				
<b>Greater Valley Glen</b>				
<b>Greater Wilshire</b>				
<b>Harbor City</b>				
<b>Harbor Gateway North</b>				
<b>Harbor Gateway South</b>				
<b>Historic Cultural</b>				
<b>Historic Highland Park</b>				
<b>Hollywood Hills West</b>				
<b>Hollywood Studio District</b>				
<b>Hollywood United</b>				
<b>LA 32</b>				
<b>Lake Balboa</b>				
<b>Lincoln Heights</b>				
<b>Los Feliz</b>				
<b>MacArthur Park</b>				
<b>Mar Vista</b>				
<b>Mid City</b>				
<b>Mid City West</b>				
<b>Mid-Town NoHo</b>				
<b>Mission Hills</b>				

North Hills East				
North Hills West				
North Hollywood Northeast				
North Hollywood West				
Northridge East				
Northridge South				
Northridge West				
Northwest San Pedro				
Olympic Park				
Pacoima				
Palms				
Panorama City				
Park Mesa Heights				
PICO				
Pico Union				
Porter Ranch				
Rampart Village				
Reseda				
Sherman Oaks				
Silver Lake				
South Central				
South Robertson				
Studio City				
Sun Valley Area				
Sunland-Tujunga				
Sylmar				
Tarzana				
United Neighborhoods				
Valley Village				
Van Nuys				
Venice				
Voices of 90037				
Watts				
West Adams				
West Hills				
West Los Angeles				
Westchester-Playa				
Westlake North				
Westlake South				
Westside				
Westwood				
Wilmington				
Wilshire Center-Koreatown				
Winnetka				
Woodland Hills-Warner Center				

**FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)**  
**EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)**

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	USPS	P-Card		11/23 / Council - P.O. Box (CREDIT)	OPERATIONS			-\$200.00
2	CTC Constant Contact	Auto Online Bill Pay		11/28 / Monthly Webmail Dues	OUTREACH			\$40.00
3	Public Storage	Auto Online Bill Pay		12/5 / Monthly Storage Fees	OPERATIONS			\$137.00
4	Dominos Pizza	P-Card		12/6 / Council - Board Meeting - Food	OUTREACH			\$147.85
5	Moore Business Results	Online Bill Pay/ Inv. OPNC 2016 1001		12/15 / Monthly Web Maintenance	OUTREACH			\$292.52
6	David Laura/ Elite Entertainment	Online Bill Pay/ Inv 1041		12/15 / Shoes for Santa - Photo Booth	OUTREACH			\$350.00
7	USPS	P-Card		12/15 / Council - P.O. Box dues	OPERATIONS			\$196.00
8	City of LA Public Services/Piper Tech	Online Bill Pay/ Inv 104836		12/16 / Council - Business Cards for M. Vanasselt	OPERATIONS			\$36.60
9	Intuit/Quickbooks	Auto Online Bill Pay		12/16 / Monthly Online Bookkeeping Software Dues	OPERATIONS			\$30.00
10	Staples	P-Card		11/4 / Clean Street - Office Supplies - Clip Board (CREDIT)	OUTREACH			-\$12.62
11								
12								
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>								<b>\$1,017.35</b>
<b>B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)</b>								<b>\$10,305.75</b>
<b>C OUTSTANDING COMMITMENTS (OBLIGATIONS)</b>								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
<b>SUBTOTAL: Outstanding Commitments (Includes total on page 3)</b>								<b>\$0.00</b>
<b>D Total Expenditures &amp; Commitments</b>								<b>\$11,323.10</b>
<b>E Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)</b>								<b>\$0.00</b>
<b>F Approved Budget 2016-2017</b>								<b>\$42,000.00</b>
<b>G Balance of Budget 2016-2017</b>								<b>\$30,676.90</b>

Revision Date 08/09/16

Reporting Month:	<b>DECEMBER</b>
NC Name:	<b>Olympic Park</b>

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$8,920.92		\$8,920.92	\$1,017.35	\$7,903.57

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$21,400.00	\$199.60	\$0.00	\$4,967.51	\$16,232.89
200	Outreach	\$13,100.00	\$817.75	\$0.00	\$5,338.24	\$6,944.01
300	Community Improvement	\$3,000.00	\$0.00	\$0.00		\$3,000.00
400	NPG	\$3,000.00	\$0.00	\$0.00		\$3,000.00
500	Elections	\$1,500.00	\$0.00	\$0.00		\$1,500.00
<b>TOTAL</b>		<b>\$42,000.00</b>	<b>\$1,017.35</b>	<b>\$0.00</b>	<b>\$10,305.75</b>	<b>\$30,676.90</b>

NEIGHBORHOOD COUNCIL DECLARATION		
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.		
Treasurer Signature		Signer's Signature





Print Name	FAALANIGA T SMITH	Print Name	LAURA D RUDISON
Date		Date	
NC Additional Comments	Outreach Budget Category reflects increase of \$5K		

Revision Date 08/09/16

Reporting Month:	DECEMBER
NC Name:	Olympic Park

**ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)**

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33								
34								
35								
36								
<b>SUBTOTAL: Expenditures by Line Item</b>								<b>\$0.00</b>

Reporting Month:	DECEMBER
NC Name:	Olympic Park

**ADDITIONAL OUTSTANDING COMMITMENTS BY LINE ITEM (Optional, do not print page 3 unless you use it)**

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
32								
33								







34									
<b>SUBTOTAL: Expenditures by Line Item</b>									<b>\$0.00</b>

Revision Date 08/09/16


