



OLYMPIC PARK NEIGHBORHOOD COUNCIL  
 PO Box 19348 Los Angeles, CA  
 www.opnc.org

City of Los Angeles



**OFFICERS**

**John Jake:** PRESIDENT / **Ky Trang Ho:** VICE-PRESIDENT  
**Pamela Whittenbury:** TREASURER / **Judith Wyle:** SECRETARY

**JULY BOARD OF DIRECTORS MEETING AGENDA**

July 7, 2014 at 7:00 pm

**NOTE NEW LOCATION:**

Legal Aid Foundation  
 1102 Crenshaw Blvd, Los Angeles, CA 90019

7:00 **Item # 1** Call to Order – Attendance Sheet passed around Roll called  
 Board Members In Attendance:

Alex Mena	Note Taker	East Area
Anya Adams		West Area
Jocelyn Duarte	Education	West Area
Sung Park		East Area
Daphne Brogdon		West
Mark Peel		Community
Joanne Fleming		West
Gerry Pass		West
Ky Trang Ho	Vice President	East Area
Batstone Raja		East Area
Pamela Whittenbury	Treasurer	Senior
John Jake	President	West
Laura Rudison		West
Judith Wyle	Secretary, note taker	East

Stakeholders in Attendance:

Lynn Kuwahara  
 Marle Seyrat Driscoll

2 LA Firemen  
 Officer Harry Cho

**Item # 2** Struck from the Agenda

**Item # 3** The purpose of the notes were discussed. The format and level of detail was debated. Note takers asked to limit notes to 3 pages due to environmental considerations and the time consuming tasks of vetting them. Note takers will try and keep notes spare but substance rich.

Pamela Whittenbury motioned to have last month’s notes approved  
 Daphne Brogdon 2nded the motion.

Voting was unanimous among those present. See Voting Record

Notes approved with amended financial items to be included in the revised notes

7:17 **Item # 4** Officer Cho: Recent rash of stolen Car Batteries & Catalytic Converters  
 Suggested OPNC inform stakeholders they can request: Street lights for street side  
 DWP wooden power poles; Neighborhood floodlights; trimmed trees.

Public Comment: The Square around the W of the sign is still out. Newly Planted  
 plants/trees in the Median Strip are dying,

Owner of Hong’s interested in catering neighborhood events

7:21 Fire Department Reps: Battalion Chief Jaime Lesinski & Frank Lewis spoke,  
 James Ruiz and Stacy Taylor are joining our local force

Commander Cato will be further enhancing interdependence with Neighborhood  
 Disaster Management Assessment for neighborhood coordination of community  
 mitigation & preparedness.

Goal: evaluate & improve capacity for neighborhood resiliency

Assessment will begin re: How many seniors, special needs residents, small neighborhood triage capacity, etc. New program began 8 or 9 days ago, private & public sector coordination for non-natural disaster preparedness.

Frank Lewis is Accountability & Tactical Officer

**Item # 6 Treasurer's Report**

OPNC does not yet have a credit card due to bank change @ the city level. \$284.03 budget deficit is for web hosting fees which Manook is attempting to get us refunded. Discussion about distinction between webhosting domain name use. John Jake suggests GO Daddy for 2014-15 year: \$1 a month for 1<sup>st</sup> year, and \$60 per year for 3-4 years. Two Treasury Reports submitted just different formats, same information. Monthly reconciliation of the two is explained.

Daphne Brogdon Motions to Approve Monthly Reconciliation, Sung Park Seconds Gerry Pass asks about the insurance costs: Laura Rudison explains that we are required to use, and limited to, city approved insurance carriers

Jerry Pass & Jocelyn Duarte Abstain, 12 other eligible board members vote yes

**Item #6A Treasurers Credit Card Report**

3 pages of documents were provided, expenses listed, with no discrepancies. We are seeking to consolidate website hosting expenses by using different vendor configuration.

Anya Adams motions to approve the credit card report, Joanne Fleming seconds the motion. All eligible board members vote to approve the Credit Card Report. See Voting Record.

**Item #6B Reconciliation of Treasurer's report**

Daphne Brogdon motions to approve, Sung Park seconds the motion. Eligible and present Board members votes unanimously to approve. See Voting Record.

**Item #7 Annual Budget**

Almost the same as last years.

\$11,000 removed for elections which won't be required as their won't be any Ky Trang Ho needs to complete Outreach & Strategic Plan, John Jake did it last year Anya Adams volunteers to tackle the strategic plan:

Budget tabled till Strategic Plan is generated, as it is needed first.

Daphne reminds us of Mayor's budget representatives for upcoming NC Congress Apparently it may not be relevant. OPNC has a Facebook page

**Item #8 Discussion regarding Annual Retreat Buffet and Board**

**Installation Dinner:** Daphne suggests we invite the police force, especially the Wilshire Park police that protected council members at the Venice Blvd. Station incident. We need a date. September 11<sup>th</sup> or 18<sup>th</sup> depending on venue availability. Invoice and credit charge for PIPS retreat catering & venue charge need to be rectified.

**Item #9** Daphne Brogdon proposed OPNC Board sign onto letter complaining about the bad curve on Mid City West's upper parking lot steeply sloped ingress and egress ramp. Tight corner, blind curve on steep terrain could be alleviated by removing parking spaces at upper deck ramp mouth. Pedestrian & Vehicle Hazard over by Chipotle. Board unanimously aware, concerned about & fearful of this condition. Mirror not adequate for level of use. Wind can displace, mirror images can be misinterpreted, people tend not to use them. More basic change needed. Letter will be prepared and copied to city administrators, commercial stakeholders and their management and to MNCC as Mid City West is a shared resource. Motion to authorize revise letter made by Pamela Whittenbury. Ky Trang Ho Seconds Motion. 14 yes votes in favor of supporting this letter. See Voting Record

**Item #10** Outreach items not yet formulated.

Laura Rudison explains that OPNC bylaws require 3 standing committees:

-Outreach; -Budget & Finance; -Planning & Zoning

Ky Trang Ho asks about stakeholder database availability.

Current means of outreach available: Neighborhood Associations, E-blasts, Neighborhood News, Facebook Page,

Ky Trang Ho will form outreach committee to determine topics and reach stakeholders

Daphne Brogdon motions to approve **up to \$1500 for Retreat Outreach**

Joanne Fleming seconds, Gerry Pass & Jocelyn Duarte abstain

Remainder of eligible Council present vote yes. See Voting Record

**Item #11** Marie & Bruce Driscoll of 1352 Hudson appeal to the OPNC for a letter in support of the Driscoll's request for a variance for an above permitted height, 6' high wooden fence they had built without permits in violation of the local height ordinance which limits front yard fences to 3.5 feet.

Laura Rudison remarks that the builder should have checked local ordinances and suggested that some concessions be made. Driscolls explained difficult circumstances due to the lot's proximity to the Mid City Crossing, an abused alleyway, and the safety of their anticipated family. Other high front hedge fences exist nearby. Pride of Ownership considered desirable by board.

John Jake motions to write a letter of support, Anya Adams seconds the motion, 3 No's: Ky Trang Ho, Laura Rudison, Pamela Whittenbury, 3 Abstains, Alex Mena, Daphne Brogdon, Judith Wyle Goldman, 8 Yes Votes: See Voting Record

Mark Peel will write the letter for OPNC to review and approve.

John Jake will provide Letterhead and footer to board members

**Item #12 National Night Out**

Last years event was very successful. Police liked it.

Daphne Brogdon pointed out that it promotes Neighborhood Watch Programs.

Pamela Whittenbury objected to the high cost of the budget item

It is explained as a march to take the nighttime streets back from intimidating criminal activity. Anya Adams speaks in favor it. Gerry Pass offers to solicit corporate underwriters for the event so as to offset costs. Jocelyn Duarte states

Queen Ann Park is important rallying and termination point to demonstrate neighborhood is not intimidated by lingering gang use of park. Daphne Brogdon reminds us of our city-tasks mission of public outreach. **\$500 suggested to**

**contribute to sponsorship of Wilshire Park's Police division and up to \$3500 to go to event** using Queen Ann Park as central point for evenings activities and

march route, scheduled on July 22. Time requires we vote before event features and outreach content are determined. Ad hoc committee will report to board re:

features & content. Anya Adam's motions to pass budget item, Gerry Pass seconds the motion, Gerry Pass, Jocelyn Duarte & Pamela Whittenbury abstains, Sung Park votes No, 10 yeses. See Voting Record.

**Item #13** Role of **Neighborhood Prosecutor** is explained. Knowledge and commitment to neighborhood's speeds prosecutor's office responses to community observed neighborhood problems. They prosecute nuisances and criminal activity. Suggestion: Neighborhood Prosecutor should be introduced at Nat'l Night Out event.

Daphne Brogdon moved to give **\$250 to introduction ceremony, as a sponsorship from OPNC**. Laura Rusdison seconded the motion.

Ky Ho Trang, Sung Park and Pamela Whittenbury vote no. Jocelyn Duarte and Gerry Pass abstained, remainder eligible OPNC members present voted to approve. See Voting Record.

Gerry Pass will try and offset our costs with corporate sponsor/underwriting.

**Item #14** John Jake Resigns as OPNC President

**Item #15** Gerry Pass nominates Anya Adams for the presidency, Anya declines Daphne nominates Jocelyn Duarte for President of OPNC, Anya Adam seconds nomination. Votes are unanimous in favor of Jocelyn Duarte for OPNC president. Pamela Whittenbury's resignation was not agendized and will need to wait till next meeting.

She has been spending 20-30 hours a month. Other councils outsource accounting. Suggestion that 2 treasurers are needed to ease burden.

**Item #16** Longwood & San Vicente Swall has become a mess. DWP near site is also a mess. Letter needed to encourage DWP to better care for its land.

**Item #17** Illegal dumping in alley along Kenniston & Longwood. Excessive accidents because of awkward configuration and public misuse of ambiguities. Closing off one end of alley suggested, precedent demonstrated at Dockweiler's Alley. Gerry suggests petition to City Planning, Daphne suggests discussion with Silvia Lacey. Gerry Pass to write a draft of a letter, considered and approved. Pamela Whittenbury motions to write letter

Sung Pak seconds the motion, the remaining present board members vote to approve

**Item #18** Van outfitted with kitchen inside it, parked in Kosher Market Parking lot. Not properly outfitted, creates lots of debris, filling city trash cans. Suggested that Senior Lead Officer (SLO) should be informed of this. Officer Cho encouraged us to call. Gerry Pass will call SLO before drafting letter to health department.

**8:55 Item #19** Motion by Sung Park to adjourn meeting.

Alex Mena seconds the motion

Measure approved by 14 votes.

<sup>1</sup> As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment. In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.theopnc.org](http://www.theopnc.org), at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Olympic Park Neighborhood Council via email [info@theopnc.org](mailto:info@theopnc.org).

